

Presbyterian Church of the Cross
1517 South 114th Street
Omaha Nebraska 68144
(402) 333-7466
Fax (402) 697-9084

Request for Use of Building

Date desired _____

Name _____
(Party or Organization)

Responsible party _____ Daytime phone _____

Address _____ Evening phone _____

FAX No. _____ Time _____ Approximate number in group _____

Purpose of meeting _____

Facilities needed:

Sanctuary _____ Classrooms(s) _____ Nursery _____ Fellowship Hall _____ Kitchen _____

Fee _____ Paid _____ For office use only

Custodial setup / takedown required _____
(If setup required, attach diagram or description)

Fee _____ Paid _____ For office use only

The organization above and the undersigned assume full responsibility for proper conduct and use of the church property. The undersigned has read, understands and agrees to the policies and procedures attached and requests approval of the application.

(Signature) (Date)

(Address) (Phone)

(City) (State) (Zip)

Approved by _____ Request Granted _____ Declined _____ Copy Sent _____ For office use only
